

Cardrona Village Hall Trustees Annual Report and Accounts for the year ended 31 March 2011

Scottish Charity Number: SC033728

Current trustees

Mr Brian McCrow (Chairman)
Mr Richard Salmond (Treasurer)
Mr Dominic Finn Mr Peter Sellar Mr Brian Taylor

Contact address

Mr Richard Salmond 19 Jubilee Park, Peebles. EH45 9BF

Recruitment and appointment of trustees

All of the committee members are appointed at the Annual General Meeting, which is held in September each year.

Governing document

The Cardrona Village Hall is a charitable unincorporated association and the purposes and administration arrangements are set out in our constitution.

Charitable Purposes

Our purposes, as recorded in our constitution, are to provide facilities for community projects and activities, and to promote social interaction within the village and surrounding areas.

Events

The Village Hall Committee met on a bi-monthly basis to discuss issues relevant to the running and maintenance of the hall. Over the last year the hall Committee has organised the main events in the village calendar – the Summer Games and Christmas Tree lighting-up event. The Committee has also carried out a major maintenance programme including interior and exterior paint as well as landscaping work to gardens. Hall events continue to make a small profit, which is generally used for upkeep/maintenance of the hall. In addition, events promote the use of the hall and a sense of community.

Activities & One-off Bookings

The hall has seen regular bookings and activities such as Beavers, Cubs, Rainbows and Brownies, Toddlers, Enjoy-a-ball, Karate, Pilates and Ballet. These regular activities continue to represent the mainstay of hall income and the timetable is now busy with the hall in use for at least 6 days most weeks. A popular Art Class runs during the winter and spring, and a new Zumba class started in 2011. The Hall has again seen a considerable number of children's and family parties and a few evening and charity events, which have contributed to the regular income.

Maintenance and Hall Improvements

Exterior paintwork was professionally refreshed in summer 2010 and the interior paintwork redone in the autumn by volunteers from Borders College. In addition to the paintwork, the clock tower was cleaned.

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After several complaints about the mess, the beds of stones to the front and side of the hall were replaced with landscaped stone to the front and planted beds to the sides of the hall. This investment in the hall environs has been well received and helped to make the school bus area more robust as well as attractive.

Grants and Donations

The hall continues to benefit from donations of items such as peoples time and effort and small monetary donations. The Committee also received an annual grant from the Peeblesshire Federation of Village Halls which is used to help cover insurance costs.

Cardrona Pump'nJump

2010 saw the completion of the Cardrona village Pump'n'Jump bike park thanks to fundraising by the community and the Village Hall Committee. The committee was approached in 2009 regarding administering the funds disbursed by the Big Lottery Fund on behalf of the Pump'n'Jump. The remit of the village hall committee, as stated in point 2 of the committee's constitution, is to "improve the conditions of life for the community" so this was allowed.

All works were overseen by Rod Mitchell and all big lottery funds paid out to contractors immediately on receipt with no outstanding payments due at the end of the 2010-2011 financial year.

Coming Year

The Committee aims to assist the regular users as necessary in order to retain the current hall bookings. We aim to continue regular hall/community events where voluntary support is available and hope to see more variety in these events to cater for the entire community.

Our independent examiner is assisting us in making our accounting procedures easier to reconcile, to ensure we continue to meet the standards of record keeping required by OSCR. It is our intention to have the books and records for the year ending March 2012, prepared significantly quicker than this year.

Trustees remuneration and expenses

The trustees did not receive any remuneration or expenses during the year.

Reserves

As a result of the large amount of maintenance carried out in 2010 there is an overall deficit of £4,486.35. However as the total cost of the painting and landscaping was £6,979.57 this reflects a healthy operating profit of £2,493.22. Remaining reserves are intended to provide emergency funds and to allow for future maintenance including floor and ceiling work.

Approved by the trustees and signed on their behalf

Mr Brian McCrow, Chairperson

Dated:

**Cardrona Village Hall
Trustees Annual Report and Accounts for the year ended 31 March 2011**

Receipts and Payments Account for the year ended 31 March 2011

Receipts and Payments

	Year to 31-Mar-11	Year to 31-Mar-10	Year to 31-Mar-09
Receipts			
Income from Events	847.54	1,046.65	946.71
Income from Hall lets	5,960.00	4,707.50	3,743.00
Sponsorship	-	0	0
Grants-Bike Park	32803	1640.00	0
Grants – Play Park	-	59053.00	11907.48
Other Grants	575	600.35	605
Bank Interest Received	4.23	399.96	264.22
Total Income	<u>40,189.77</u>	<u>67,447.46</u>	<u>17,466.41</u>
Payments			
Expenditure for events	592.46	562.49	438.36
Heat light and power	1,027.72	1,146.91	1,146.91
Repairs and maintenance	7,456.32	369.32	1,240.41
Insurance	677.76	664.72	584.51
Cleaning	2,270.50	2,302.59	1,493.10
Playpark	-	72,466.23	0
Bikepark	32,444.71	1,527.00	0
Sundry	206.65	104.28	96.85
Total Expenditure	<u>44,676.12</u>	<u>79,143.54</u>	<u>5,065.47</u>
Surplus/(deficit) for year	<u>-4,486.35</u>	<u>-11696.08</u>	<u>12400.94</u>

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Trustees Annual Report and Accounts for the year ended 31 March 2011**

Statement of Balances as at 31 March 2011

Statement of Balances as at 31 March 2011

	Year to 31-Mar-11	Year to 31-Mar-10	Year to 31-Mar-09
Opening balaces	15,116.29	26,812.37	14,411.43
Surplus/(deficit) for year	-4,486.35	-11,696.08	12,400.94
Closing balances	<u>10,629.94</u>	<u>15,116.29</u>	<u>26,812.37</u>
Reserves			
Current a/c	965.28	5,568.21	4,212.81
Guaranteed Reserve account	6,384.59	6,378.21	6,000.00
Treasurers account	3,139.87	3,139.87	3,136.33
Play Park Halifax Deposit a/c	-	-	13413.23
Petty Cash	140.20	30.00	50.00
	<u>10,629.94</u>	<u>15116.29</u>	<u>26812.37</u>