Minutes of a Committee Meeting held on Wednesday 29th March 2017

Attendees: Peter Sellar, John Sharp, Jennifer Culley, Nigel Rutherford, Anne Nimmo and Mark Nethercot

Apologies: Robin Waddell

1. Previous Minutes were circulated by email and agreed upon

2. Finance
   - Robin Waddell sent the latest financial accounting earlier in the week due to absence at the meeting. Notable points were:
     o Outstanding invoices of £541 nothing to cause concern
     o 62 subscriptions paid and notably 6 new that did not pay in 2016 – agreed a further newsletter request to be sent after the Easter period to try to increase this.

3. Bookings & Marketing Schedule and Issues
   - Beavers are having the hall over night
   - Beltane have again hired out
   - Interest has been noted on the internet

4. Communications
   - Agreed that a newsletter will be organised to send out the last weekend in April.
   - John will ensure that there are no outdated subscription forms on the website and attach a 2017 version, he will also communicate the latest version via email/internet again. He will also include the important reasons why we should all be paying into the CVA.
   - Agreed we should put up a few signs to prevent dogs fouling on the forest track up to ‘old Cardrona’ (Action JS).

5. Village Common Parts & Hall Maintenance
   - As there are a lot of areas requiring clean-up of rubbish/litter and this is a frequent complaint raised to the CVA, it was agreed that we will be organising a ‘tidy up day’ in Cardrona and are aiming to do this on the afternoon of Sunday 7th May. We will send out comms on this nearer the time to appeal to the village for support/volunteers. Hoping that the children groups e.g. scouts/cubs/brownies might take a set area to clear and we will utilise grabbers stored in the resilient shed.
   - It has been noted that cars are still parking in the village car park for long periods of time but not for usage of the hall. This is preventing others using the hall parking which is not acceptable. As such, we will now put laminated notices on these cars and monitor the situation. (Action J)
   - A fault noted with the pressure on the boiler as it has gone from normal to zero within a month – Nigel monitoring this at the weekly checks for the next four weeks to see if it remains a problem or not and the plumber has been informed of this problem.
   - A reminder about the hall checklist will be sent to all the regular users to ensure that they are being followed and signed. The current sheet has not been getting signed and problems such as doors left unlocked and taps running have been noted. (Action JS) Also include that curtains can be left open now after sessions.
   - Christmas tree – Nigel has begun a treatment on the tree and we will discuss in two meetings time to see whether any progress on its wellbeing has been noted.
   - Pump and jump latest is that the crowdfunding is ongoing and at the same time a grant is being sought to help with any deficit on the amount raised. Mark will send our constitution to those submitting the grant form.

6. Fund Raising Events
   - Jenny to invite Isobel to the next meeting as she has knowledge in grant applications.
   - Summer Fair was discussed with lessons learned. The next summer fare provisionally has been set for the 19th August 12-4pm. This will be discussed further at the next meeting.
   - Nigel advised that he has liaised with the Peebles concert band to see what future performances they can offer for Autumn but has yet to hear back. (Action NR)
   - Jenny will organise a market stall providing Lyndsey has contacts, she will look for a June date. (Action JC)

7. A.O.C.B
   - John has liaised with an architect he knows local to see what options of additional storage can be created for the hall. At present though it seems we only require a shed of some description to store the chairs/tables. Nigel will look at quotes/options for the next meeting. It might be an option to store the big set of ladders mounted on the wall outside with bolts.

Provisional date of next meeting set for Wednesday 19th April 2017 7.00pm